



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 11th October 2023 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
14th September 2023

AGENDA

1. **Present**
2. **Apologies for absence:** Cllr S Kirby
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 13th September 2023
5. **Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
6. **Ward Councillors to provide an update on items of interest**
7. **Planning Applications**
(7.1) Council to consider and agree responses to the following **Planning Applications**;
PL/2023/01772/MINFHO South Fen House Honiley Road Balsall Common Solihull - Ground and first floor extensions to side and rear – comments due by 13th October
PL/2023/02016/MINFHO 271 Kenilworth Road Balsall Common Solihull CV7 7EL - Provision of replacement porch/canopy to the front main entrance to an existing residential property, plus works to reconfigure existing paving to suit newly proposed design – comments due 19th October

PL/2023/01989/MINFHO 5 Foxes Way Balsall Common Solihull CV7 7QU - Demolition of existing conservatory and large shed, and construction of rear single storey extension – comments due 19th October

PL/2023/01952/PPFL Land At Meer End Solihull - Construction, operation and subsequent decommissioning of a renewable energy park comprising ground mounted solar photovoltaics (PV) with co-located Battery Energy Storage System (BESS) at the point of connection, together with associated infrastructure, access, landscaping and cabling (cross boundary application with Warwick District Council) – comments due 23rd October

(7.2) To note the following Planning Determinations;

PL/2023/00013/HS2DIS Land To The North East Of Berkswell Railway Station – **Approved**

PL/2023/01240/TPO 23 Hawkswood Drive Balsall Common Solihull CV7 7RD – **Refused**

PL/2023/01412/MINFHO 5 Stoneton Crescent Balsall Common Solihull CV7 7QG – **Approved**

PL/2023/01551/MINFHO 6 Oakley Fen End Solihull CV8 1QE – **Approved**

PL/2023/01792/MINFHO 385 Kenilworth Road Balsall Common Solihull CV7 7DL - **Approved**

PL/2023/00114/PPFL Land by 170 Kenilworth Road – **Refused** - although Planning Enforcement investigating complaint of construction works without planning approval, awaiting update

(7.3) Awaiting Planning decisions;

PL/2023/00781/MINFHO 11 Balsall Street Balsall Common Solihull CV7 7AR – **Awaiting Decision**

PL/2023/00859/VAR Forge House Table Oak Lane Meer End Solihull – **Awaiting Decision**

PL/2021/01360/MAJFOT Land At 722 Kenilworth Road And Land Adjacent To Harper Fields Care Home Balsall Common Solihull – **Awaiting Decision**

PL/2023/01554/PPFL Stable Building Oldwich Lane East Fen End Solihull - Erection of replacement stable block, detached barn, and new greenhouse – **Awaiting Decision**

PL/2023/01520/PPOL Land At Station Road Balsall Common - Outline planning application with all matters reserved except access for the erection of up to 970 residential dwellings including affordable housing (use Class C3), the construction of the length of the Balsall Common – **Awaiting Decision**

PL/2023/01549/MINFOT Tipperary Inn Meer End Road Meer End Solihull - Retrospective application for garden room building – comments extended to 15th September.

PL/2023/01650/MINFHO Elm Farm Meer End Road Meer End Solihull - Side first floor extension above existing utility and boot room – comments extended to 15th September.

PL/2023/01595/PPFL Land at Hodgetts Lane: Battery energy storage site, substation compound, with associated infrastructure, fencing, access off Hodgetts Lane, drainage and landscaping – comments due 6th September.

PL/2023/01685/MINFHO 24 Chattaway Drive Balsall Common Solihull CV7 7QH - Rear ground floor extension – comments due 25th September

8. Accounts

(8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.09.23 – 30.09.23

(8.2) To note the Cashbook and Reserve Movements reports for September 2023

(8.3) Council to note cemetery 23/24 Q1 actual against budget

(8.4) Council to note standing order change per office rent increase from 1st Nov to £650 per month.

(8.5) To approve the following payments below using the General Power of Competence for the month of September 2023

(8.6) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (8.5)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.10.23	Payslip	Tracey Carpenter	October Salary	-	-
22.09.23	XIYOP6EK	Tracey Carpenter	Hornets Nest reimbursement	-	40.00
22.09.23	Receipt	Tracey Carpenter	Keys cut reimbursement	-	9.90
30.09.23	2023/BPC22	J Parry-Evans	September Cemetery work	-	850.00
13.10.23	Q2	HMRC	PAYE	-	2,661.15
12.09.23	37250	Edge IT	Annual Support 01.10.23/30.09.24	111.04	666.24

12.09.23	37257	Edge IT	Annual Fees – Microsoft 365	119.83	718.99
16.09.23	3617	Pied Piper	September Mole Control	17.00	102.00
19.09.23	12098	Secure-a-Field	Willow Park 2 x play area gates	798.40	4790.40
26.09.23	64597	Peter Johnston	Printer setup	-	62.50
20.09.23	3036686	Viking	Ink Cartridges	20.39	122.33
13.09.23	1284	Vish Gardening	Planter watering	-	74.50
21.08.23	1257	Vish Gardening	BPC Plaques for planters	-	461.47
27.09.23	1303	Vish Gardening	Planter watering	-	74.50
30.09.23	539	WALC	Investing Council Funds LM	6.00	36.00
25.09.23	23-09-193	Fairways	20m post & rail fencing cemetery	350.00	2100.00
25.09.23	23-09-192	Fairways	Install bollard cemetery	50.00	250.0
25.09.23	23-09-195	Fairways	Re-hang bin gate cemetery	30.00	150.00
25.09.23	23-09-191	Fairways	25m picket fence cemetery	594.00	3564.00
01.10.23	Oct	Fairways	Grounds Willow Park	60.63	363.80
01.10.23	Oct	Fairways	Grounds Temple Balsall	123.80	742.85
01.10.23	Oct	Fairways	Grounds Oakley	55.89	335.35

(8.7) Proposal to note Lloyds Bank Card spend (Unity Trust) for the period 01.09.23 – 30.09.23.

* Monthly Fee (dd) £3

* Monthly Adobe (dd) £19.97

9. **Proposal for Council** to decide on the Berkswell and Balsall Rugby Football Club Grant Application Form received.
10. **Proposal to approve** Council to agree to purchase 3 wreaths, and agree representation at the Remembrance Day Services at Temple Balsall cemetery, St Peter's Church and the Solihull Mayor's Remembrance Commemorations
11. **Proposal to receive** a verbal update on the volunteer driver campaign (Cllr Slatter)
11. **Council to agree Clerk to** obtain quotes for cemetery car park resurfacing
12. **Council to receive verbal feedback on**
 1. Meeting (Sept) with SMBC to discuss providing a Programme Manager for Balsall Common (Cllr Drake)
 2. Meeting with Mark Andrews 10 October (Cllr Drake)
13. **Council to note correspondence**
 1. Non-resident asking about trees with TPOs being removed
14. **Council to note**
 1. Anti social behaviour in Willow Park with dogs in the childrens play area; council to support reporting any instances to the police rural team
 2. Library car park clean up will be taking place on Sunday 22 October starting at 10.00am.
15. **Date and Venue of Next Meeting**
The date of the next Parish Council Meeting is to be Wednesday 8th November 2023 at 7:30pm in the Westlake Room, Village Hall, Balsall Common

